

The Seneca Falls Town Board held a Reorganizational Meeting, Public Hearing and regular monthly Meeting on Wednesday, January 2, 2008 at the Seneca Falls Community Center, 35 Water Street.

Present were Supervisor Peter Same; Councilpersons Duane Moore, Lucille Cook, Timothy Snyder and Stephen Dougherty. Also present were Patrick Morrell, Attorney for the Town; Steven Turkett, Zoning Officer; James Spina, Commissioner of Parks and Recreation; Donald Wood, Highway Superintendent; Joyce Mahoney, Town Justice and Jeff Rowe, Town Engineer.

Public Hearing – Waterline Project: Mr. Same opened the Public Hearing relative to the proposed water improvement project at 7:00 P.M. He noted the proposed project includes installation of 36,200 linear feet of 8-inch water main and appurtenances along River Road, County House Road, Kingdom Road and Bauer Road within the boundaries of Water Improvement District No. 1.

Mr. Rowe stated the Town had undertaken the installation of waterlines on Noble Road, Farron Road, Martin Road, and north of the Canal on Gravel Road, Route 318, Route 5 & 20 and Black Brook Road. The current plan is over a period of four years and will include River Road, County House Road, Bauer Road and Kingdom Road.

Ralph Lott asked which side of the road will the waterline be on; Mr. Wood replied on County House Road it will be on the north side, and on the east side of Kingdom Road. Mr. Same stated once that is done, there will be a few other places – the connecting roads will be left.

Since there were no further comments, Mr. Same closed the Public Hearing at 7:05 P.M.

Supervisor Same opened the Reorganizational and regular monthly Meeting at 7:05 P.M. A roll call was taken of the Board Members and all were present; the Pledge of Allegiance followed.

Mr. Same welcomed the new Town Board Members – Councilman Tim Snyder and Councilman Duane Moore.

The following appointments were made for the year 2008:

A motion was made to reappoint Patrick Morrell as Town Attorney by Stephen Dougherty and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Marc Gerstman as Environmental Attorney by Lucille Cook and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to approve the Town Clerk's appointment of Anne Marrazzo as Deputy Town Clerk by Lucille Cook and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to approve the Town Justice's appointment of Janet Camp as Court Clerk by Stephen Dougherty and seconded by Lucille Cook. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to approve the Town Justice's appointment of Lorrilyn Bove as Deputy Court Clerk and Drug Court Clerk by Stephen Dougherty and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Mary L. Sloan as Real Property Tax Service Aide by Duane Moore and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Beverly Warfel as Payroll/Account Clerk by Tim Snyder and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

Mr. Same appointed Tim Snyder as Deputy Supervisor. He also appointed Beverly Warfel as Secretary to the Supervisor.

A motion was made to approve the Highway Superintendent's appointment of James Peterson as Deputy Highway Superintendent by Lucille Cook and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to approve the Tax Collector's appointment of Linda Marzan as Deputy Tax Collector by Stephen Dougherty and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Steven Turkett as Zoning Officer by Tim Snyder and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Nicaletta Greer as Assistant to the Zoning Officer by Duane Moore and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Grace Murray as Secretary to the Planning Board and Zoning Board of Appeals by Stephen Dougherty and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Nicaletta Greer as Registrar of Vital Statistics by Duane Moore and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Anne Marrazzo as Deputy Registrar of Vital Statistics by Lucille Cook and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Nicaletta Greer as Records Management Officer by Stephen Dougherty and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Dorothy Comerford as Dog Control Officer by Tim Snyder and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

Nuisance Animal Control Officer – No appointment at this time.

Member of Recreation Commission – Mr. Spina explained the proposed changes to the Recreation and Parks Commission policy, one of which is to change the terms to five year terms instead of seven years. He thinks the Board needs to approve the policy changes first before approving the Membership since length of terms have changed. Discussion followed. Mr. Morrell asked who did the revisions; Mr. Spina replied the Recreation Committee and the Recreation and Parks Commission. He noted the name has been changed to Parks and Recreation Commission.

A motion was made to adopt the revisions to the Recreation and Parks Commission policy as presented by Stephen Dougherty and seconded by Lucille Cook. No questions. Motion carried 5 ayes, 0 nays.

A motion was made by Lucille Cook and seconded by Tim Snyder to approve the membership and terms of office of the Recreation and Parks Commission which is as follows:

Elizabeth Becht & Open (Alternate) – Term expiring December 31, 2008

Tammy Clark & Stephen Gray (Alternate) – Term expiring December 31, 2009

Charles Luffman & Daryl Bentley (Alternate) – Term expiring December 31, 2010

Stephen Guereri & Gerard Galusha – Term expiring December 31, 2011

David Baker & Robert Brown – Term expiring December 31, 2012

No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Frank DeJohn as a Member of the Planning Board, said term to expire December 31, 2012, by Duane Moore and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint John Stapleton as a Member of the Zoning Board of Appeals, said term to expire December 31, 2012, by Lucille Cook and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

Waste Management Advisory Committee Chair – Mr. Same stated it is a Board decision to appoint a Chair to the Waste Management Advisory Committee.

A motion was made to appoint Lucille Cook as Chair of the Waste Management Advisory Committee by Peter Same and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint John Stapleton as a Member of the Waste Management Advisory Committee, said term to expire December 31, 2011, by Lucille Cook and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Philomena Cammuso as Town Historian by Stephen Dougherty and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint Barton and Loguidice as the Town's Engineering Firm by Lucille Cook and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reappoint the Bonadio Group as Town Auditors by Stephen Dougherty and seconded by Lucille Cook. No questions. Motion carried 5 ayes, 0 nays.

A motion was made establishing the first Tuesday of each month at 7:00 P.M. as the Town Board's Meeting date by Lucille Cook and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

A motion was made designating the Community Bank, Bank of America, Five Star Bank, M & T Bank and First Niagara Bank for the deposit of Town monies by Stephen Dougherty and seconded by Lucille Cook. No questions. Motion carried 5 ayes, 0 nays.

A motion was made designating the Reveille Between the Lakes as the Town's official newspaper by Lucille Cook and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to set the mileage rate for the Town at the current IRS mileage rate by Tim Snyder and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to adopt the attached Procurement Policy by Stephen Dougherty and seconded by Lucille Cook. No questions. Motion carried 5 ayes, 0 nays.

Mr. Same stated the Committee assignments were put together based on input from the Board. He named the Committees which are as follows:

Assessment – Tim Snyder, Chair Steve Dougherty	Economic Development – Lucille Cook, Chair Peter Same
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Highway – Duane Moore, Chair Lucille Cook	Recreation – Steve Dougherty, Chair Tim Snyder
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Finance – Peter Same, Chair Duane Moore	Sewer/Water – Duane Moore, Chair Steve Dougherty
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Fire – Tim Snyder, Chair Duane Moore	Personnel – Steve Dougherty, Chair Duane Moore
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Solid Waste – Duane Moore, Chair Lucille Cook	Cemetery – Lucille Cook, Chair Tim Snyder
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Bridgeport Sewer District – Lucille Cook, Chair Joseph Peone Sean Anglim Richard Laude (Open)	Waste Management – Lucille Cook, Chair John Vaughn Peter Wormuth John Stapleton Dave Clark
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Website – Steve Dougherty, Chair
Lucille Cook

Supervisor Same closed the Reorganizational Meeting and called the regular monthly Meeting to order.

Petitioners: There were no Petitioners.

Approval of Minutes:

A motion was made to approve the Minutes of the regular monthly Meeting of December 4, 2007 and the Year-End Meeting of December 27, 2007 by Lucille Cook and seconded by Stephen Dougherty. Being there were no additions or corrections, the minutes were accepted as presented 5 ayes, 0 nays.

Reports:

Dog Control Officer: The Dog Control Officer's report states that four dogs were impounded and four dogs were redeemed; one Appearance ticket was issued. A total of \$40.00 was collected and turned over to the Town Clerk.

A motion was made to accept the Dog Control Officer's report by Lucille Cook and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

Zoning Officer: Mr. Turkett thanked the Board for his reappointment; it's an exciting job for him and he enjoys it. The Board has a copy of his report which states one Building Permit was issued during the month of December 2007. Building Permit #2061 was issued to Auto Zone, Inc., 1963 Route 5 & 20, alteration and sign.

A total of \$250.00 was collected from the issuance of this Permit, and 74 Building Permits have been issued to date for the year 2007.

The Planning Board met on December 18th, and tabled two Subdivision applications. The Zoning Board of Appeals did not meet on that Evening as there was no quorum.

Mr. Turkett stated he has been emailing the Board on activities. One of the emails pertained to the Memorandum of Understanding which he followed up on from last month's Meeting. Mrs. Cook said she received that email, and the response that Mr. Turkett got was the same one the Board received the first time. Mr. Turkett indicated there were two minor changes that were requested. Mr. Morrell stated the Boards rely on the Planners of the County and the County Planning Board for guidance; Ms. Haynes is the only professional Planner in the County, and the Boards were concerned about cutting them out of the process. Mr. Morrell said in his conversations with Ms. Haynes, she said they would review any particular project that comes along – that never came through as an amendment to the MOU – just through phone conversations. Ms. Haynes didn't want the MOU changed in any way. Discussion followed. Mr. Same stated the County Planning Board proposed the MOU to the Board, and the Board recommended a couple of changes – they wanted the Town to accept it just like the rest of the County. He said if the Board accepts it, is it going to create some difficulty for the Town Planning and Zoning Boards when it comes to the process of variances, etc. Mr. Morrell replied that it very well could. He added the last he knew, they were going to be coming back to the Board with something. Mr. Turkett stated when he talked to Ms. Haynes, she said it was a done deal. After further discussion, Mr. Same requested that Mr. Morrell give the Board a letter, attaching the MOU and the requested changes, and maybe make a recommendation. Mr. Dougherty asked if the Board agreed to the MOU and it doesn't work, can the Board back out; Mr. Morrell replied he thinks the MOU has a clause for backing out.

A motion was made to accept Mr. Turkett's report by Duane Moore and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

Commissioner of Parks and Recreation: Mr. Spina welcomed Mr. Snyder and Mr. Moore, and said he is looking forward to working with them. He reviewed his report and indicated that next month, he will have a yearly breakdown of all activities.

Mr. Spina stated this is a busy time of year for the Rec Center. Basketball is starting this weekend with close to 300 kids playing basketball; it's the biggest program and the most hectic. There will be a basketball tournament this weekend. Wrestling is going on now, and they are in the process of planning for lacrosse.

Mr. Spina said December was very busy. They had a youth dance, Seneca County Community Christmas Project, Five Points Children's Christmas Party and It's a Wonderful Life Taste of Bedford Falls. He noted they are actively involved with all other Community Events.

A motion was made to accept Mr. Spina's report by Tim Snyder and seconded by Lucille Cook. No questions. Motion carried 5 ayes, 0 nays.

Highway Superintendent: Mr. Wood also welcomed the new Board Members and invited them to visit the Town Barn. He said last month was pretty hectic between the snow and the rain. They have recently been enrolled in Dig Safely NY (underground protection for utility lines); you call in when you are going to dig and they fax everyone who is involved. The phone line they have is the business line and the fax line; they would like to put the fax line on a separate line. Mr. Wood stated there is a one-time \$125.00 installation charge for a phone line, and any other costs would be the monthly bill which is about \$28-\$33.

A motion was made allowing the installation of a new phone line at the Highway Department for receiving fax messages at a cost of \$125.00 for installation and a monthly charge for usage by Stephen Dougherty and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

Mr. Wood stated he would like to purchase a pickup truck; there is money in the Budget for a pickup. The only truck on State bid is a 1500 range Ford. They usually have a ¾ ton because they tow the bobcat and plow; the particular one he wants is a Dodge. He sent out five quotes. After brief discussion, Mr. Morrell stated it's greater than the threshold for the public bid process under State Law; anything above \$10,000.00 goes through the public advertised formal bid process. He added it's appropriate at this time for the Board to authorize advertising. Mr. Wood mentioned that he is also talking about a trade-in. Mr. Morrell stated that should be part of the advertised bid; it can be advertised both ways – with or without trade-in. After further discussion, Mr. Wood said he would get something together and advertise it.

Mr. Wood stated as to Water Improvements, they will be going to County House Road which includes a boring on Route 414; the DOT is looking into what permits are needed and if drawings are required. Mr. Same asked if Mr. Wood is asking the Board to do County House Road first, or is the waterline problem coming out of the

Village the issue. Mr. Wood replied they were going to do River Road, but the Village isn't ready to do River Road because they have a 6-inch line from VanRensselaer Street to Kids' Territory, and the Town is putting in an 8-inch line. He added they are looking at the cost and they will do it, but it may be next year or the year after. Mr. Same suggested going to the Village Board to see if they can put the money in the Budget to get it done this year. Further discussion followed. Mr. Same suggested making a decision as soon as it is discussed with the Village and they have an answer. Mr. Wood indicated he can start the process for the bore on Route 414 – he can apply for the permit from the DOT.

Mrs. Cook mentioned that she talked to Mr. Rowe about bringing the water from Route 5 & 20 and coming backwards over the Bridge to River Road. Mr. Wood said they talked about it, but you would have to hire someone to do that. Mr. Rowe added it's something of a specialty project, and you're dealing with the State also. Brief discussion followed.

Waterline Materials Bid: Mr. Wood stated the low bidder for the waterline materials was Blair Supply Corporation.

A motion was made awarding the bid for waterline materials for waterline installation to Blair Supply Corporation, said bid in the amount of \$52,026.90, by Lucille Cook and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to accept Mr. Wood's report by Duane Moore and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

Assessor: No report.

Attorney for the Town: Mr. Morrell thanked the Board for being reappointed. He said there are a few matters to be discussed in Executive Session relative to ongoing litigation.

Town Justice: Judge Mahoney stated the Board has a copy of her report. She welcomed the new Town Board Members and said they are welcome to come down to visit the Court. The Judge indicated that they removed all of the damaged items from the December 23rd flood as of this afternoon. Mr. Morrell spoke with the Owner of the Building who instructed him to have Woody's Pro Clean clean the Courtrooms and get the bill to her. He added the Town will not be responsible for money that has to do with that; there will be something submitted to the Village to see if their insurance will pick up some of the cost associated with this – this is things coming from the sewer system. Brief discussion followed.

A motion was made to accept Judge Mahoney's report by Lucille Cook and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

Committee Reports:

Personnel: Mr. Dougherty stated he tried to get in touch with Public Sector HR relative to the Workplace Violence program, and they are on vacation until January 7th; he will pursue it this month. Mr. Same indicated the Board can work on this in the future months – at some point in the future, the Board may want to go with this or look at another opportunity.

Communications:

A motion was made to receive and file Communications numbered 1 to 38 by Stephen Dougherty and seconded by Lucille Cook. No questions. Motion carried 5 ayes, 0 nays. Communications numbered 1 to 38 are as follows:

1. Letter from NYS Office of Parks, Recreation and Historic Preservation informing Town that its application submitted for the Vince's Park Pool Rehab project has not been selected for funding.
2. Minutes of the Seneca County Planning Board Meeting of November 8, 2007.
3. Pledges of Collateral, November 1-30, 2007, from M & T Investment Group.
4. Monthly Report of all moneys received and disbursed during the month of November 2007 from Town Supervisor.
5. Status of CDBG loans as of November 30, 2007 from Beverly Warfel, Account Clerk.
6. Check in the amount of \$34,649.76 from Town Justice representing fines, fees and forfeitures collected by the Court during the month of November 2007.
7. Tonnage received by the Landfill from the Town during the month of November 2007 from Seneca Meadows, Inc.
8. Letter thanking Town for its contribution from Michael Caraher, Seneca Falls Library.
9. Check in the amount of \$553.56 from Catahal, Inc. representing November 2007 payment of CDBG loan.

10. Section 504 Compliance Handbook, December 2007, from Thompson Publishing Group.
11. New York State Register, December 12, 2007, from Department of State, Division of Administrative Rules.
12. Check in the amount of \$142.17 from Rita Cassaro representing Retiree's portion of Health insurance which is due.
13. Check in the amount of \$859.47 from John D. Sinicropi representing Retiree's portion of Health insurance which is due.
14. Check in the amount of \$2,022.08 from Seneca County Treasurer representing payment for Drug Court Clerk.
15. Check in the amount of \$339.89 from Seneca County IDA representing payment in lieu of taxes which was negotiated with Blue Star Development.
16. Check in the amount of \$3,717.59 from BonaDent, Inc. representing December 2007 payment of CDBG loan.
17. Report from Seneca County Planning Board relative to Variance application of Samantha Smith.
18. Certification of Inspectors of Election relative to the Bridgeport Fire District annual Election from Lisa Fitzgerald, Fire District Secretary.
19. Letter from Seneca Falls Central School District stating a new Certificate of Liability insurance is required if the Town wishes to use their facilities again.
20. Copy of letter to Attorney Sam Bonney from Town Attorney relative to Johnson Home LLC v. Town of Seneca Falls.
21. Check in the amount of \$646.77 from Shirley Andrews representing Retiree's portion of Health insurance which is due.
22. Notice of Petition, Thomas and Lori Ioele vs. Zoning Board of Appeals, from Woods Oviatt Gilman LLP.
23. Electronic deposit of \$30,630.61 from NYS Thruway Authority – CHIPS funds due the Town.
24. Card thanking Board for their support of It's a Wonderful Life from Bonnie Vaughn, President of the Committee.
25. Monthly Report for the month of November 2007, as per Town Operating License and Host Community Agreement, from Seneca Meadows, Inc.
26. Newsletter, Winter 2007, from Child Care Council of the Finger Lakes.
27. Digest of 2007 Laws affecting towns from Association of Towns.
28. Check in the amount of \$650.44 from Robert Tansley representing Retiree's portion of Health insurance which is due.
29. Letter from Time Warner Cable inclosing copies of FCC Forms for the year 2008 and revised forms from 2007.
30. Check in the amount of \$2,120.09 from 1771 Auburn Road LLC representing November 2007 payment of CDBG loan.
31. Check in the amount of \$1,236.36 from Matthew Feola representing Retiree's portion of Health insurance which is due.
32. Check in the amount of \$41,336.60 from Seneca County Treasurer – Mortgage Tax due the Town.
33. Summary Report of Grant Activity as of December 24, 2007 from J. O'Connell & Associates.
34. New York State Register, December 19 and 26, 2007, from Department of State, Division of Administrative Rules.
35. Status of CDBG loans as of December 31, 2007 from Beverly Warfel, Account Clerk.
36. Check in the amount of \$365.10 from Steven Turkett representing his share of Health insurance premium which is due.
37. Copy of letter to Clough Harbour Associates LLP from NYS Department of Transportation relative to the proposed bridge structure over BlackBrook, Seneca Meadows Solid Waste Management Facility.
38. Letter from NYS Office of Real Property Services relative to the 2007 Triennial Aid Certification for the Town (\$19,010.00).

Old Business:

Townwide Water Project: The Board completed the SEQR review. A motion was made to nominate the Board as lead agency for the Water Improvement No. 1 Project by Lucille Cook and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to declare a negative declaration in terms of the Waterline Project and its impact by Stephen Dougherty and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

A motion was made authorizing Barton & Loguidice to prepare the design plans for the Water Improvement No. 1 Project by Stephen Dougherty and seconded by Lucille Cook. No questions. Motion carried 5 ayes, 0 nays.

Bids – Vince's Park Pool Rehab: Mr. Same stated the letter from Barton & Loguidice states that they have

reviewed the bids that were received, and Patterson-Stevens, Inc. was the low bidder for General Construction; total bid is \$385,000.00. He noted budgeted in this year's Budget is \$210,000.00. As far as the Electrical (Contract 1B), it can be considered to be done in house. The Board reviewed the calculations for the projected Fund Balance.

A motion was made to accept the low bid of Patterson-Stevens, Inc. in the amount of \$385,000.00 for the Vince's Park Pool Rehabilitation by Stephen Dougherty and seconded by Tim Snyder.

Mrs. Cook stated she would vote against the motion because she feels the Board should re-think this. Mr. Moore stated if this isn't done, the conditions would obviously get worse and it would cost more money down the road or it would just sit there and fall apart. Mr. Spina noted they would be lucky if they can open the pool this summer in the condition it is in. Mr. Snyder mentioned that the pool is in rough shape – it's an accident waiting to happen if it opens up this summer. Mr. Same stated if the Board doesn't do this, they might have to make a decision to demo the pool and run Vince's Park without a pool. He doesn't think it's going to get any cheaper. Further discussion followed. Mr. Snyder asked if there were any other major projects coming up for Vince's Park; Mr. Spina replied no – just a couple of roofs on the pavilions.

The motion made by Stephen Dougherty and seconded by Tim Snyder to accept the low bid of Patterson-Stevens, Inc. in the amount of \$385,000.00 for the Vince's Park Pool Rehabilitation was carried 4 ayes, 1 nay; Mrs. Cook with the dissenting vote.

Mr. Morrell stated looking at the bids received for Electrical, he suggested that the Town can do that and save money because it does come under the Town's threshold of \$20,000.00 for projects requiring a formal bid process.

A motion was made to reject both bids that were received for Electrical (Contract 1B) for the Vince's Park Pool Rehabilitation by Stephen Dougherty and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

Mr. Same requested that Mr. Spina discuss options for the electrical portion of the project with Mr. Marquart – whether this is something that can be done in house with the help of a contractor or whether the Board should go out for a proposal. Mr. Spina said they will proceed with the demo of the filter room.

Planned Unit Development Law: Nothing to report.

Maxim – Planned Unit Development: Mr. Morrell stated he did have some conversations with the Attorney from Maxim, but there is nothing new to report.

Memorandum of Understanding: Discussed earlier in the Meeting.

Change Wording – Medical/Dental Insurance: Mr. Morrell stated the Handbook now specifies the Town Clerk and the Highway Superintendent as the only full time elected positions in the Town. This is no longer the case; the Town Justice position is now full time. He noted the Handbook should be changed. Mr. Same stated there is a letter to submit to the Judge talking about what the Board agreed to; once that is on file, the Board can take action. He added he will get this letter prepared and it will be discussed at the next Meeting.

New Business:

Authorize Town Supervisor to Invest Town Monies: A motion was made authorizing the Town Supervisor to invest Town monies by Lucille Cook and seconded by Duane Moore. No questions. Motion carried 5 ayes, 0 nays.

Renew Contract – J. O'Connell & Associates, Grants Consultants: Mr. Same noted the Board has a copy of the contract; it is an increase in cost of \$2,000.00 per year.

A motion was made to renew the contract with J. O'Connell & Associates for 2008 at a cost of \$7,500.00 per quarter by Stephen Dougherty and seconded by Peter Same.

Mrs. Cook stated in 2007, the Town received \$14,000.00 and spent \$28,000.00 to get it. She doesn't know if there is something happening that the Board should be addressing to try and get more. Mr. Same stated they have applied for grants, but the Town has been unsuccessful in getting them. He personally thinks they have earned their expenses over time. Further discussion followed.

The motion made by Stephen Dougherty and seconded by Peter Same to renew the contract with J. O'Connell & Associates for 2008 was carried 5 ayes, 0 nays.

Mr. Same stated he will relay to them the Board's concerns; maybe they can come and talk to the Board.

Delegate & Alternate Delegate – Association of Towns Meeting: A motion was made authorizing Peter Same to be the Delegate of the Town at the Association of Towns Meeting by Lucille Cook and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

A motion was made authorizing Lucille Cook to be the Alternate Delegate of the Town at the Association of Towns Meeting by Peter Same and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

Proposal – Workplace Violence Prevention Program: Mr. Same noted the Board is not ready to proceed on this.

January 9th Meeting with Consultants/ Shared Services Grant: Mr. Same informed the Board that there will be a Meeting with the Consultants relative to the Shared Services Grant on January 9th at Village Hall.

February Meeting Location: Mr. Same mentioned that there is a conflict here with the Presidential Primary being held on February 5th. After brief discussion, it was decided that the February 5th Meeting will be held at Vince's Park.

Allocate \$25,000.00 – Capital Reserve Fund for Vince's Park: Mr. Same stated during the Budget process, the Board talked about allocating \$25,000.00 for a Capital Reserve Fund for Vince's Park. He said it hasn't been done and it's not in the Budget. He added if the Board so chooses to do this, it needs to establish the fund and allocate the money. Mr. Morrell requested that the Board not do this tonight as he would like to have this on paper. Mrs. Cook requested that the Board consider the fact that it is going to be spending \$175,000.00 more than was planned; maybe this can be started next year. After brief discussion, Mr. Dougherty stated the Committee could make a recommendation at the next Meeting. Mr. Same requested that Mr. Morrell prepare the necessary paperwork to establish the Capital Reserve Fund and it could be discussed at the February Meeting.

Payment of Bills:

A motion was made by Lucille Cook and seconded by Stephen Dougherty to approve and order paid the following bills:

General Fund - \$105,061.68 (Abstract #1; vouchers numbered 1-18)

Miscellaneous Fund - \$8,521.22 (Abstract #1)

Highway Fund - \$12,845.07 (Abstract #1; vouchers numbered 1-8)

Recreation Fund - \$25,905.95 (Abstract #1; vouchers numbered 1-5)

No questions. Motion carried 5 ayes, 0 nays.

At 9:35 P.M., a motion was made to go into Executive Session relative to pending litigation and a personnel matter by Tim Snyder and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

A motion was made to reopen the regular monthly Meeting at 10:50 P.M. by Tim Snyder and seconded by Stephen Dougherty. No questions. Motion carried 5 ayes, 0 nays.

Being there was no further business, a motion was made to adjourn the Meeting by Stephen Dougherty and seconded by Tim Snyder. No questions. Motion carried 5 ayes, 0 nays.

Meeting adjourned at 10:50 P.M.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk

